

The MENA Region Initiative as a Model of NEXUS Approach and Renewable Energy Technologies (MINARET)

Mission Report

1. General:

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DEPARTMENT	Research and Development/National Energy Research Center Royal Scientific Society / Financial Department
JOB TITLE	Manager of Energy Efficiency and Solar Thermal Division Specialist / Studies Senior Procurement Officer
Date	04-09/08/2019
Purpose of the Mission	<ul style="list-style-type: none"> Complete the evaluation process Opening the financial offers with the attendance of the bidders Review all BOQs with the unit price to ensure that the total price equals the summation of all unit prices Examining and other options/ conditions if existing in the financial offer Negotiation with the bidders. Awarding the tender to the best technical and financial offer. Review and agree on the contract and signing the contract if needed.
Location of the Mission (city, country)	Monastir / Tunisia
MISSION APPROVED BY:	

2. Background:

This trip was scheduled under component 4.1 of the MINARET project related to the implementation of demonstration projects in Monastir Municipality/Tunisia.

Key activities/ Results:

1. Meeting with the Monastir Municipality Mayor.
2. Evaluation of the technical and financial offers.
3. Negotiation with the bidders.
4. Awarding the tender to the best technical and financial offer.
5. Review and agree on the contract document
6. Meeting with the Mayor and discuss issues related to MINARET implementation in Monastir Municipality.

SUMMARY OF CONTACTS WITH LOCAL PARTNERS AND ACTIVITIES REALISED

<i>Person(s) met</i>	<i>CONTACT DETAILS</i>	<i>Subjects discussed</i>
Eng. Wafaa Gandouz	Chef Engineer	Municipality support to the project implementation
Mr. Ahmad Ghadirah	Grad Blue Association (Focal Point)	Logistic issues related to forthcoming activities

3. Conclusions & Recommendations:

4. Annexes:

5. End of report; (19/8/2019).