

Mission Report

1. General:

NAME	Muhieddin Tawalbeh
DEPARTMENT	Research and Development/National Energy Research Center
JOB TITLE	Manager of Energy Efficiency and Solar Thermal Division
Date	13-17/3/2019
Purpose of the Mission	<ul style="list-style-type: none"> • Ensure that all Tender offers are safely kept • Supervise bidders' site visit to the locations of implementation and provide guidance • Answer any requested clarifications to the bidders about the MINARET project and Tender's documents. • Meeting with the Municipality and agree on next steps of the project's implementation related to the Tender.
Location of the Mission (city, country)	Jdaideh / Lebanon
MISSION APPROVED BY:	

2. Background:

This trip was scheduled under component 4.5 of the MINARET project related to the implementation of demonstration projects in Jdaideh Municipality/Lebanon.

Key activities/ Results:

1. Meeting with the Jdaideh Municipality Mayor.
2. Organize two-days site visits with potential contractors to proposed sites for implementing energy demonstration projects within Tender No. 23/2019.
3. Wrap up meeting with the Mayor and the focal point to discuss the project progress and next steps related to the tender No. 23/2019.

SUMMARY OF CONTACTS WITH LOCAL PARTNERS AND ACTIVITIES REALISED

<i>Person(s) met</i>	<i>CONTACT DETAILS</i>	<i>Subjects discussed</i>
Eng. Hisham Fatayri	Jdaideh Mayor	Municipality support to the project implementation
Mr. Baha Zghayer	Lana Youth Association (project focal point)	Logistic issues related to forthcoming activities

3. Conclusions & Recommendations:

4. Annexes:

5. End of report; (27. 3, 2019).