



الجمعية العلمية الملكية
Royal Scientific Society

في خدمة الوطن منذ ١٩٧٠ • 1970 For Jordan

Reference : (510200) 505/28/22/ 3939

Date: 16 / 2 / 2020

COOPERATION AGREEMENT

The MENA Region Initiative as a Model of NEXUS Approach and Renewable Energy Technologies (MINARET)

First party : Royal Scientific Society (RSS) / National Energy Research Centre (NERC) –
The Applicant/ lead partner - Tel: 00962 6 5338014 - P.O Box 1945 Jubieha – Amman
11941 Jordan

Second party : Ms. Dunia Munib Fatayri - Jdaideh, Lebanon - Tel. 0096170807106
Email: duniafatayri14@gmail.com

Introduction

The subject of this agreement is the cooperation on implementing MINARET Project activities in Jdaideh Municipality / Lebanon.

Agreement Conditions

RSS/NERC and its partners have carried out the design and development of the project proposal. Moreover, RSS/NERC and Ms. Dunia Fatayri have agreed on the roles, responsibilities, and resources of the Parties. Each party will handle roles and responsibilities that are relevant to its experience and strength areas, therefore the Parties have agreed on the following:

Article 1- RSS/ NERC Responsibilities

RSS/NERC is the Project Applicant (grant holder) in the action and will be responsible for the following:

- RSS/NERC is jointly implementing MINARET project with other project's partners; IUCN and Horizons.
- The overall management and supervision of the project implementation during the project period 2016-2020.
- Overall coordination between partners, different stakeholders and beneficiaries.
- Overall Monitoring of activities' implementation.
- Providing technical support for project partners and beneficiaries. Accordingly, it will handle the technical studies, plans, assessments, verifications, and building capacities on the municipal level.
- Handling the majority of the project implementation activities, especially those related to the energy efficiency, renewable energy and green actions development.
- Monitoring the overall financial expenditures and any use of funds.



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- h. Reporting on the project progress to the donor.
- i. Assign trainers and consultants as well as provide the needed training material.

Article 2- Ms. Dunia Fatayri Responsibilities

Ms. Dunia Fatayri will be the Local Focal Point in Lebanon for MINARET project who will facilitate and support RSS/NERC's and the project partner's work in Jdaideh Municipality/ Lebanon. **Ms. Dunia Fatayri** will assist in the overall project implementation in Lebanon according to the scheduled timeframe for implementing project activities.

- a. **Ms. Dunia Fatayri** shall Act as a contact point and provide advice for the project's partners and consultants.
- b. **Ms. Dunia Fatayri** shall facilitate/coordinate meetings and cooperation between the project's partners and stakeholders in Lebanon.
- c. **Ms. Dunia Fatayri** shall provide all needed resources and support to facilitate the works execution in the targeted city/municipality in Lebanon.
- d. **Ms. Dunia Fatayri** will ensure that all activities are well managed and coordinated.
- e. **Ms. Dunia Fatayri** shall perform all communications needed with the relevant project's stakeholders in Lebanon (NGOs, Governmental Officials, Private Sector, ...etc.) in order to facilitate the work that will be executed by the project's partners such as:
 - ✓ Ensure the proper arrangement for all needed logistics for the project work / events (e.g. Accommodations, transportations, events organizations, Invitation processes, .etc.).
 - ✓ Support project partners in facilitating data gathering and acquiring required documents such as laws, regulations, by-laws, studies, etc.
 - ✓ Ensure the best communication practices with the Jdaideh Municipality and other stakeholders.
- f. **Ms. Dunia Fatayri** shall open all communication channels that are necessary to keep the project within the developed timeframe.
- g. **Ms. Dunia Fatayri** will commonly have the responsibility of disseminating important information to relevant stakeholders.
- h. **Ms. Dunia Fatayri** shall provide full commitment and provide all facilitations to ensure the project's success.
- i. **Ms. Dunia Fatayri** will coordinate activities and communication with partners and project's stakeholders in Jdaideh (NGOs, Governmental Officials, Private Sector ...etc.) in order to facilitate the works that will be executed by RSS/NERC and the project's partners.
- j. RSS/NERC will provide **Ms. Dunia Fatayri** with the project action plan for Lebanon; accordingly, **Dunia Fatayri** shall provide RSS/NERC with clear action plan showing the detailed actions to perform the services / activities stated in this agreement.

Article 3- Important Restrictions:

- a. This cooperation Agreement does not authorise the Second party to represent the First party, only to assist in implementing project activities on outline above.
- b. This cooperation Agreement does not authorise the Second party to speak on behalf of the project to the media, or any press without prior consent. All media requests should be referred to the Mayor of Jdaideh Municipality and the project management.
- c. This cooperation Agreement does not authorise the Second party to contract with third parties unless with prior written approval by the First party



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Article 4- Financing

- Ms. Dunia Fatayri** will receive a fixed amount of 800 USD on a monthly basis. The amount covers manpower and transportation.
- Abroad missions (travel & accommodation for one person) related to the project activities will be covered by MINARET project.
- Any cost related to the project activities (e.g. trainings, trainers, printed materials, meetings, workshops, consultants, visits ...etc.) will be covered by MINARET project.

Article 5- Agreement date & Duration

Done in English in Two Originals, one original for each party on **February 1st, 2020** and Valid until **November 14th, 2020** and will be renewed annually with the approval of both parties.

Article 6 – Applicable law and dispute settlement

Any dispute, controversy or claim arising out of or in connection with this Agreement that cannot be settled amicably shall be definitively resolved by arbitration in accordance with the Rules of the Jordanian regulations.

A single arbitrator shall be appointed. The place of arbitration shall be Jordan and the language used in the proceedings shall be Arabic.

This Agreement shall be governed by the substantive law of Jordan without regard to its conflict of law rules.

This agreement was issued on day Sunday 16th month 2 year 2020

First party:

Royal Scientific Society (RSS)
National Energy Research Centre (NERC)

Second party:

Ms. Dunia Fatayri

The Vice President / Executive Director for Sustainable Solutions
Eng. Rafat Assi

Signature

Signature