

## Mission Report

### 1. General:

<b>NAME</b>	Saif Al-Deen Abu Baker
<b>DEPARTMENT</b>	Research and Development/National Energy Research Center
<b>JOB TITLE</b>	Specialist/Studies
<b>Date</b>	13-17/3/2019
<b>Purpose of the Mission</b>	<ul style="list-style-type: none"> <li>• Ensure that all Tender offers are safely kept</li> <li>• Supervise bidders' site visit to the locations of implementation and provide guidance</li> <li>• Answer any requested clarifications to the bidders about the MINARET project and Tender's documents.</li> <li>• Meeting with the Municipality and agree on next steps of the project's implementation related to the Tender.</li> </ul>
<b>Location of the Mission (city, country)</b>	Jdaideh / Lebanon
<b>MISSION APPROVED BY:</b>	

### 2. Background:

This trip was scheduled under component 4.5 of the MINARET project related to the implementation of demonstration projects in Jdaideh Municipality/Lebanon.

#### Key activities/ Results:

1. Meeting with the Jdaideh Municipality Mayor.
2. Organize two-days site visits with potential contractors to proposed sites for implementing energy demonstration projects within Tender No. 23/2019.
3. Wrap up meeting with the Mayor and the focal point to discuss the project progress and next steps related to the tender No. 23/2019.

#### SUMMARY OF CONTACTS WITH LOCAL PARTNERS AND ACTIVITIES REALISED

<i>Person(s) met</i>	<i>CONTACT DETAILS</i>	<i>Subjects discussed</i>
Eng. Hisham Fatayri	Jdaideh Mayor	Municipality support to the project implementation
Mr. Baha Zghayer	Lana Youth Association (project focal point)	Logistic issues related to forthcoming activities

### 3. Conclusions & Recommendations:

#### 4. Annexes:

5. End of report; (27. 3, 2019).