



Royal Scientific Society/National Energy Research Center

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COOPERATION AGREEMENT

The MENA Region Initiative as a model of NEXUS Approach and Renewable Energy Technologies (MINARET)

July, 2017

COOPERATION AGREEMENT
FOR
The MENA Region Initiative as a model of NEXUS
Approach and Renewable Energy Technologies (MINARET)

Parties of the agreement

First Party : **Royal Scientific Society (RSS)**
 National Energy Research Centre (NERC)
 The Applicant/ lead partner
 Tel: 00962 6 5338014
 P.O Box 1945 Jubieha – Amman 11941 Jordan

Second Party : **LANA Youth Association (جمعية لنا الشبابة)**
 Jdaideh, Lebanon
 Tel. 00961 5 502510
 Email: Lanaassociation@gmail.com

Individually referred as “Party” and collectively as “Parties”.

The subject of this agreement is the cooperation on implementing MINARET Project activities in Jdaideh Municipality / Lebanon.

RSS/NERC and its partners have carried out the design and development of the project proposal. Moreover, RSS/NERC and LANA have agreed on the roles, responsibilities, and resources of the Parties. Each organization will handle roles and responsibilities that are relevant to its experience and strength areas, therefore the Parties **have agreed to the following:**

Article 1- RSS/ NERC Responsibilities

RSS/NERC is the Project Applicant (grant holder) in the action and will be responsible for the following:

- a. RSS/NERC is Jointly implementing MINARET project with other project's partners; IUCN and FPEC.
- b. The overall management and supervision of the project implementation during the project period 2016-2020.
- c. Overall coordination between partners, different stakeholders and beneficiaries.
- d. Overall Monitoring of activities' implementation.
- e. Providing technical support for project partners and beneficiaries. Accordingly, it will handle the technical studies, plans, assessments, verifications, and building capacities on the municipal level.
- f. Handling the majority of the project implementation activities especially those related to the energy efficiency, renewable energy and green actions development.
- g. Monitoring the overall financial expenditures and any use of funds.
- h. Reporting on the project progress to the donor.
- i. Assign trainers and consultants as well as provide the needed training material.

Article 2- LANA Youth Association Responsibilities

LANA will be the Local Entity in Lebanon that will facilitate and support RSS/NERC's and the project partner's work in Jdaideh Municipality/ Lebanon. LANA will assist in the overall project implementation in Lebanon according to the scheduled timeframe for implementing project activities.

- a. LANA shall Act as a contact point and provide advice for the project's partners and consultants.
- b. LANA shall Facilitate/coordinate meetings and cooperation between the project's partners and stakeholders in Lebanon.
- c. LANA shall provide all needed resources and support to facilitate the works execution in the targeted city/municipality in Lebanon.
- d. LANA will ensure that all activities are well managed and coordinated.
- e. LANA shall perform all communications needed with the relevant project's stakeholders in Lebanon (NGOs, Governmental Officials, Private Sector, ...etc.) in order to facilitate the work that will be executed by the project's partners such as:
 - ✓ Ensure the proper arrangement for all needed logistics for the project work / events (e.g. Accommodations, transportations, events organizations, Invitation processes, ...etc.).
 - ✓ Support project partners in facilitating data gathering and acquiring required documents such as laws, regulations, by-laws, studies, ...etc.
 - ✓ Ensure the best communication practices with the Jdaideh Municipality and other stakeholders.

- f. LANA shall open all communication channels that are necessary to keep the project within the developed timeframe.
- g. LANA will commonly have the responsibility of disseminating important information to relevant stakeholders.
- h. LANA shall provide full commitment and provide all facilitations to ensure the project's success.
- i. Ms. Dunia Fatayri is named as coordinator on behalf of LANA to coordinate activities and communication with partners and project's stakeholders in Jdaideh (NGOs, Governmental Officials, Private Sector, ...etc.) in order to facilitate the works that will be executed by RSS/NERC and the project's partners.
- j. RSS/NERC will provide the LANA with the project action plan for Lebanon; accordingly, the LANA shall provide RSS/NERC with clear action plan showing the detailed actions to perform the services / activities stated in this agreement.

Article 3- Important Restrictions:

- a. This cooperation Agreement does not authorise the Second party to represent the First party, only to assist in implementing project activities on outline above.
- b. This cooperation Agreement does not authorise the Second party to speak on behalf of the project to the media, or any press without prior consent. All media requests should be referred to the Mayor of Jdaideh Municipality and the project management.
- c. This cooperation Agreement does not authorise the Second party to contract with third parties unless with prior written approval by the First party

Article 4- Financing

- a. LANA will receive a fixed amount of 800 USD on a monthly basis. The amount covers manpower and transportation.
- b. LANA shall provide RSS/NERC with worksheets and clear deliverables.
- c. Abroad missions (travel & accommodation for one person) related to the project activities will be covered by the MINARET project.
- d. Any cost related to the project activities (e.g. trainings, trainers, printed materials, meetings, workshops, consultants, visits, ...etc.) will be covered by the MINARET project.

Article 5- Agreement date & Duration

Done in English in Two Originals, one original for each party on **July 12th, 2017** and Valid until **December 31, 2017** and will be renewed annually with the approval of both parties.

Article 6 – Applicable law and dispute settlement

Any dispute, controversy or claim arising out of or in connection with this Agreement that cannot be settled amicably shall be definitively resolved by arbitration in accordance with the Rules of the Jordanian regulations.

A single arbitrator shall be appointed. The place of arbitration shall be Jordan and the language used in the proceedings shall be Arabic.

This Agreement shall be governed by the substantive law of Jordan without regard to its conflict of law rules.

On Behalf of
Royal Scientific Society (RSS) /
Energy Research Centre (NERC)

National

On Behalf of
LANA Youth Association

Eng. Rafat Assi

Bahaa Zoughayar

Acting Vice President
for Research and Development

President

Date:

Date:

Signature

Signature

